



## **Senate Department for Culture and Social Cohesion**

Division I A - Funding for Artists, Projects and Independent Groups

### **INFORMATION SHEET**

#### **FOR THE WORK STIPENDS IN THE FIELD OF FILM AND VIDEO FOR FEMALE FILMMAKERS**

In 2025 the Berlin Senate Department for Culture and Social Cohesion will award - subject to the availability of funds - work stipends in the field of film and video to Berlin female filmmakers for a period of 4 to 6 months as part of the women-specific funding programme.

Deadline for applications for 2025: 1 October 2024 at 2 pm (CET)

**Online information event:** 4 September 2024, 2 - 3:30 pm (in German language). To register please send an [e-mail](#) in advance. You will then automatically receive the dial-in link. Please note: the e-mail address is for registration purposes only, not for further advice. Please also check your spam folder.

#### **Target group**

Authorized to apply are women and transwomen who are active as professional filmmakers and have their first residence and the focus of their professional relations in Berlin.

#### **Purpose of funding**

The work stipends are intended for artistic development. Funding is provided to female filmmakers who wish to further their artistic training and realize specific film projects. The stipends are also intended to enable the artists to concentrate on their artistic work without economic or material constraints for the duration of the stipend. Support is provided for projects of limited duration, e.g. for research and material development, script writing, preliminary work, shooting and final production of films.

#### **Conditions**

1. Funding is intended for female artists who have already completed their artistic training or who can prove that they have been working as a filmmaker for several

years. At least one completed film or completed screenplay is a prerequisite for an application.

2. Only one application per applicant is possible.
3. It is possible to reapply with a project that has already been submitted in previous years.
4. Applicants must live and work in Berlin. The stipend holders are obliged to maintain their primary residence in Berlin during the application and the duration of the stipend. The Senate Department for Culture must be informed immediately of any change of residence.
5. If several filmmakers are working together on one project, one application must be submitted as a group. Applications from groups are only possible within the framework of a GbR. The GbR may already exist or the group may join together to form a GbR for the purpose of the application. More than 50% of the group members must be registered with their first residence in Berlin (i.e. in the case of a group of two persons both applicants, in the case of groups of three persons at least two applicants, etc.).

### **Exclusion**

Students (including doctoral candidates) and female professors are excluded from submitting an application.

Projects that aim to exclusively realize video installations are not eligible for funding (see the other calls for proposals in the Visual Arts section).

Members of the jury and employees of the Senate Department for Culture and Social Cohesion and their relatives are not eligible to apply.

### **Allocation of funding**

An independent jury decides on the applications. The assessment is based on the artistic quality of the previous work and the submitted project as well as its feasibility during the period of funding. Special consideration will be given to innovative and experimental film projects. In the description of your project, please provide an explanation how you intend to reach the public, in which contexts the finished film will be shown and to what extent cooperation partners will be involved.

The award is subject to the availability of funds.

The names of the jury members will be announced in due course. We kindly ask you to not contact the jury members in advance of the procedure.

### **Funding volume**

The work stipends amount to € 2,000 per month. The duration of the stipend depends on the scope of the project. Work stipends can be awarded for 4 months (€ 8,000), 5 months (€ 10,000) or 6 months (€ 12,000) subject to available funds (with approximately 250 applications).

The stipends will be paid out monthly, probably starting in March 2025. In the past between 13 and 15 stipends have been awarded per year.

The jury decides on the number of projects to be funded and on the amount of funding to be allocated to each application based on all the application documents submitted and makes appropriate proposals. This may include reductions in relation to the amount of funding requested.

All stipends of the state of Berlin (work, research and cultural exchange stipends) can be combined up to an amount of € 24,000 per year. Stipends already approved for 2025 must be indicated in the application form.

### **After the jury decision**

All applicants will be informed about the result of the jury meeting by e-mail by the end of February 2025. The names of the funded artists will be published.

### **Online application**

Applications - as well as all attachments - must be submitted online.

The online application form and the option to upload the required attachments are accessible [here](#).

Please choose the following funding programme:

- Förderbereich (area of funding): Bildende Kunst
- Förderprogramm (funding programme): Künstlerinnenförderung Film/Video 2025

Please do not use any links from your cache or links from external providers to access the online form, but only the website of the Senate Department for Culture and Social Cohesion!

### **Instructions on the application**

- You can only apply with an artistic film project. You cannot apply for image or campaign films or films in the context of political education work or socio-cultural work.
- The project to be realized must - in distinction to video installations - be presented in a cinema context.
- The online form and the brief description of the project (synopsis or scenario, maximum 1,900 characters including spaces) must be completed in German.
- All attachments can be submitted in German or English.
- The long version of the description of the project (Annex 2) must not exceed 15 pages including pictures and cover sheet.
- Please note that only the following file formats can be uploaded as attachments ("Anlagen"): .docx or .pdf
- Please ensure that the links mentioned in the online form and in the attachment 'Links to film/video works' (Vordruck Links zu Film/Videoarbeiten) can be accessed up to and including January 2025.
- No application materials in the form of DVDs, USB sticks or similar are necessary.
- At the end of the electronic application process, you will receive a PDF version of your completed online form ("form view") as proof, as well as an automatic confirmation of receipt your e-mail address.

**Please respect the restrictions of the number of pages of the attachments and the number of reference films and film excerpts. Applications that exceed the specified maximum number will be formally excluded from the jury process. Images and cover sheets do count!**

### **Attachments:**

The file names of the attachments are automatically adjusted by the application system during upload.

#### **1. Artistic CV of the applicant with filmography**

Please note the type of involvement in each case, e.g. director, assistant director, producer, etc. (max. 3 MB, docx-, pdf-file)

File name: CV\_name of applicant

**2. Project description** - Maximum 15 pages including pictures and cover sheet, in German.

- a)** What project would you like to work on during the stipend period? Brief description of content and aesthetic style.
- b)** What is special about your artistic work? Why is the application important to you at this point in time?
- c)** In the description of your project, please also address how you intend to reach the public, in which contexts the finished film will be shown, and to what extent cooperation partners will be involved.

ATTENTION: Please make sure to respect the limitation of pages!

(max. 5 MB, docx-, pdf-file)

File name: AV\_Name of Applicant

**3. (Optional) List of the most important project participants**

Please note the type of participation in each case.

(max. 3 MB, docx-, pdf-file)

File name: BETEILIGTE\_Name of Applicant

**4. Links to film/video works**

Reference to your own artistic film work, a maximum of two complete films and a maximum of two film excerpts can be linked - please use the form 'Links to film/video works' (Vordruck Links zu Film/Videoarbeiten):

- For the maximum of two complete films, any film length and any genre is permitted.
- A film excerpt can have a maximum length of 10 minutes. Any genre is permitted. Up to two film excerpts are possible. The submission of trailers is not possible.
- Please only provide links for streaming (e.g. via Vimeo, youtube), not for downloading.
- Please ensure that the links are available up to and including January 2025.

- If possible, the work samples should be selected in such a way that their relevance to the current project is clear.
- Please check the links and, if necessary, your passwords! Amendments after the application deadline are not possible!
- The links should be actively linked, i.e. it should be possible to redirect to the website by clicking on them.
- It is not possible to submit new or further samples of work (e.g. new edited versions), to ask for information to be updated (e.g. links, nominations, invitations to festivals) or to exchange links to film and video works after the application deadline, as an equal opportunity assessment of the applicants' documents must be ensured at the end of the application period.

ATTENTION: Please make sure to respect the limitation of films and film excerpts!

(max. 3 MB, docx-, pdf-file)

File name: Links\_Name of Applicant

**5. (Optional) Miscellaneous (e.g. letters of recommendation, cooperation commitments)**

(max. 5 MB, docx-, pdf-file)

File name: Sonstiges\_Name Applicant

**6. Proof of first residence in Berlin:**

Proof must be provided by the applicant and, in the case of a group application, by all members of the group.

**a) For citizens with German citizenship:**

- copy of identity card (front and back) OR
- registration confirmation from the residents' registration office (Meldebestätigung des Einwohnermeldeamtes)

**b) For citizens of EU states and non-EU states:**

- copy of identity card (front and back) or copy of passport AND
- registration confirmation from the residents' registration office (Meldebestätigung des Einwohnermeldeamtes).

If only a passport is available, the registration confirmation must be submitted.

In the case of group applications, the confirmations must be combined in one file. Proof of first residence in Berlin must be provided by more than 50% of the members (i.e. in the case of a group of two persons by both applicants, in the case of groups of three persons by at least two applicants, etc.).

(max. 2 MB, docx-, pdf-file)

File name: MB\_\_name of applicant

**7. For citizens of non-EU states: Copy of the residence permit (Aufenthaltstitel) or certificate of right of residence.**

Proof must be provided by the applicant and the members of a participating group, if applicable. In the case of group applications, the documents must be combined in one file. (max. 2 MB, docx-, pdf-file)

File name: PASS\_name of applicant

**8. Only for group applications (but mandatory there): GbR contract in the case of an existing GbR or GbR declaration with the signature of all group members if the group only formally joins together to form a GbR for the application.**

The stipend is a personal stipend. Therefore, only natural persons and GbRs consisting of natural persons are eligible to apply. Associations or similar are not eligible to apply.

The declaration must be signed by all applicants involved - just as the registration address must be verified by all group members. If there is already a GbR contract, please submit a copy of it. Please use the following form "Vordruck Erklärung zur GbR-Zugehörigkeit und Gruppenvollmacht" from the website.

(max. 2 MB, pdf-file)

File name: GbR\_name of applicant

**Application Deadline**

**Deadline for applications for 2025: 1 October 2024 at 2 pm (CET)**

Please note that the online application must be submitted by 2 pm (CET). After 2 pm, the application submission and transfers that have begun will be automatically cancelled.

We advise you to start the application process in good time and prepare all necessary supporting documents in advance.

Please also make sure you are using a stable Internet connection with sufficient speed and bandwidth to upload large amounts of data.

Further information on the online application process can be found in our [FAQs](#) (in German).

### **Additional information**

- **Please note that only applications which meet all criteria and are fully completed will be considered for the jury process.**
- **If incorrect documents are submitted, the cultural administration will not contact you! Missing documents will not be requested.**
- Exceeding the data volume, number of pages or reference films/ film excerpts can lead to formal exclusion, so can missing documents (e.g. proof of residence in Berlin). Please carefully check whether your application is complete before submission!
- Subsequent submissions are only permitted until the end of the application period at the latest and if they were unavoidable and absolutely necessary (e.g. extension of residency permit, which was not issued in time).

All information will be treated confidentially and will only be used for decision-making and funding purposes (privacy policy in the online form).

If the grant can be considered a state aid, the funding is granted in accordance with the requirements of Chapter I and on the basis of Art. 53 of Chapter III of the General Block Exemption Regulation (EU) No. 651/2014 of 17 June 2014 (EU OJ L 187/1 of 26 June 2014) in the version of Commission Regulation (EU) No. 2023/1315 of 23 June 2023 (EU Official Journal L167/1 of 30 June 2023) or on the basis of Commission Regulation (EU) 2023/2831 of 13 December 2023 on the application of Articles 107 and 108 of the Treaty on the Functioning of the European Union to de minimis aid (EU Official Journal L, 2023/2831, 15.12.2023 L).

Companies or sectors are excluded from support in the cases of Art. 1 (2), (3) and (5) GBER.

No individual aid may be granted to a company that has not complied with a recovery order based on an earlier Commission decision declaring aid granted by the same Member State to be unlawful and incompatible with the internal market.



Companies in difficulty pursuant to Art. 1 (4) (c) GBER are excluded from funding. Companies in difficulty are companies to which at least one of the circumstances according to Art. 2 No. 18 a-e GBER applies.

It should be noted that information on any individual aid exceeding EUR 100,000 is generally published in the European Commission's State aid transparency database or on a comprehensive national or regional state aid website within six months of the date on which the aid was granted. Reference is also made to the reporting obligation pursuant to Art. 11 GBER.

### **Contact**

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