

### Responsible authority:

You should report a death to the registry office of the borough where the death took place.

You can find all information on the locations and opening hours of Berlin's registry offices (in German) here:



<https://service.berlin.de/standorte/standesaemter>

## Death certificates

After the death has been registered, you can obtain death certificates from the relevant registry office.

### You can purchase the following documents:

- Death certificate in German
- International death certificate in multiple languages
- Certified copy of the death registry entry

The fee is €12 for each of these certificates and €6 for each additional certificate of the same kind issued at the same time.



**Our deepest sympathy  
for your loss**

How to quickly obtain  
a death certificate



Berlin's Registry Offices

Tel. + 49 30 115

[www.berlin.de/standesamt](http://www.berlin.de/standesamt)

© Berlin's Registry Offices

As of May 2023

You can find further information online

(in German):



<https://www.berlin.de/standesamt/sterbefall/>

**BERLIN**



## Reporting a death

When someone dies, the registry office of the borough where the death took place must be informed within three workdays. Deaths can be reported by:

- A facility such as a hospital, a nursing home, or a senior residence
- A funeral director
- Members of the deceased's household or others who witnessed or learned of the death first-hand
- The police if the death was due to an undetermined or unnatural cause

You can also give a funeral company written permission to report the death and handle all additional formalities on your behalf.

## Required documents

In addition to the death report, you will need other **original documents**. If they are not in German, a certified translation is required. In certain cases, additional documents not listed in this flyer may be necessary.

### Documents required in all cases:

- **Death report**
- **Medical certificate of cause of death**
- **Birth certificate or copy of birth registry entry for the deceased**
- **Proof of name change, if applicable**

### The deceased was married or in a civil union:

Additional documents required:

- Marriage certificate or copy of entry from the marriage register
- Civil union certificate or copy of entry from the civil union register

### The deceased was divorced or widowed:

Additional documents required:

- Marriage certificate or copy of the marriage record entry noting that the marriage has been dissolved
- Civil union certificate or copy of the civil union record entry noting that the civil union has been dissolved
- Marriage certificate and final divorce decree
- Civil union certificate and final decree of its dissolution
- Marriage / civil union certificate and death certificate

If the prior marriage was dissolved in another country, it may be necessary to have the relevant state court in Germany recognize the foreign decree. If the deceased changed their name after the marriage or civil union was dissolved, you will also need:

- Proof of the deceased's current name or change of name certificate

### The deceased had minor children:

Additional documents required:

- Each child's birth certificate
- Acknowledgement of paternity, if applicable
- Custody decree, if applicable

### The deceased was a naturalized citizen of Germany or a late ethnic German resettler:

Additional documents required:

- Naturalization certificate, if applicable
- Repatriation certificate or resettler registration card, if applicable
- Proof of the deceased's current name, if applicable

### The deceased was a foreign national:

Additional documents required:

- Passport, ID card
- German or foreign civil status certificates